

**JSDC Executive Committee Meeting
January 12, 2023
Official Minutes
JSDC Lower-Level Conference Room**

Members Present: Tory Hart, Marlee Siewert, Dwaine Heinrich, Jeremy Rham (via Zoom)

Members Absent: Nick Schauer, Mark Klose

Staff Present: Corry Shevlin, Jamie Czapiewski

Staff Absent: Connie Ova

Guests Present: None.

Call to order: 12:00 PM by Tory

Conflict of Interest: None.

A) Approval of December 8, 2022, Meeting Minutes: The Minutes were provided in the One Drive for review.

*Marlee moved to approve the December 8, 2022, minutes as presented,
Dwaine seconded, and the motion passed by unanimous voice vote.*

B) Internship Reimbursement Program Applications: The applications and scored rubrics were in the One Drive for Review, along with a memo from Jamie outlining her recommendations. The Existing Business committee voted on forwarding three of four applications to the Board for approval.

The Executive Committee touched upon some of the same issues that the Existing Business Committee had brought up at their meeting. Due to a repeat intern and most of the interns being underclassmen, the program guidelines should be more clearly defined before the next round of funding.

C) South Central Dakota Regional Council Dues for 2023: The 2023 dues invoice for SCDRC was in the One Drive for review.

The New Business Attraction Committee voted to recommend payment of the dues to the Board of Directors.

Traci Redlin of SCDRC will be present at the Tuesday, January 17, 2023, Board of Directors meeting to answer any questions.

D) CEO Succession Planning: The committee is planning on moving forward in the hiring process for the new CEO. Negotiations will need to begin regarding pay and benefits. Current pay and benefits will be taken into consideration. Connie, Corry, and LeAnn will be putting that payroll information together. Tory and Marlee will meet with Corry in the coming week.

The next steps from here will be discussing the search for a replacement Vice President of Business Development. Projected start dates will need to be discussed, as there should not be too much overlap with the old and new employees in both CEO and VP positions from a budgetary standpoint.

E) Project Updates: Corry provided updates on pending projects.

Adjourn: Adjourned at 12:28 PM. by Tory

Respectfully submitted,

Jamie Czapiewski, Operations Coordinator