

**JSDC Executive Committee Meeting
March 9, 2023
Official Minutes
JSDC Lower-Level Conference Room**

Members Present: Nick Schauer, Jeremy Rham, Marlee Siewert, Dwaine Heinrich, Mark Klose.

Members Absent: Tory Hart.

Staff Present: Corry Shevlin, Jamie Czapiewski.

Staff Absent: Connie Ova.

Guests Present: None.

Call to order: 12:00 PM by Nick.

Conflict of Interest: None.

A) Approval of February 9, 2023, Meeting Minutes: The Minutes were provided in the One Drive for review.

*Dwaine moved to approve the February 9, 2023, minutes as presented,
Marlee seconded, and the motion passed by unanimous voice vote.*

B) Changes to Vacation Accrual Policy in JSDC Personnel Policy Manual: During the succession planning process it was brought up that the vacation accrual schedule should be reviewed.

Both the City and the County have a 240 hour cap (equivalent to 30 full work days) of vacation accrual that they allow employees to carry over from year to year. Anything above that is “use it or lose it,” which includes what the number of hours paid out upon employee termination.

The Organizational Excellence Committee voted to recommend the change to the language in the Personnel Policy to specify a 240 hour vacation accrual cap.

C) Daycare Applications: Jamie’s memo regarding the returned Daycare Expansion applications was in the One Drive for review.

Little Puddle Jumpers is a new daycare facility in Jamestown that will open 17 childcare spots in the community. They have requested the full \$10,000 amount to do more work on their facility, purchase equipment, and purchase toys. This daycare has already received funding from the JSDC through the Flex PACE program (Roemmich Daycare - approved December 2022) and therefore does not qualify for any additional funding per the guidelines laid out.

The Existing Business Committee voted to recommend denying this funding request.

Party Crashers is an existing business in Jamestown that offers inflatable games and a Discovery Zone for children, with many hands-on educational games. They are primarily open on the weekends currently, but they would like to branch out into after-school care, and later, summer care. This would be filling a need in the community, since Gussner Elementary does not offer an after-school program, and the TRAC program has a waiting list. They would also be providing a bus service from Gussner to their facility. They would be opening 20 to 25 additional after-school childcare spots in the community. They are requesting \$7,606.50 to help fund building an additional bathroom in their facility and completing required updates to their building to bring everything up to code.

The Existing Business Committee voted to recommend funding this request.

D) 2022 Growing Jamestown Award Nomination – Green Bison Soy Processing: Corry's memo regarding his suggestions for the awardees of the Economic Development Award and Community Development Award, based on the project funding from 2022.

Corry recommended the Growing Jamestown Award go to Green Bison Soy Processing. This award is given to a business that has had the largest economic development impact for the year.

The New Business Attraction Committee voted to recommend awarding the 2022 Growing Jamestown Award to Green Bison Soy Processing.

E) 2022 Community Development Award Nomination – Jamestown Monument: Corry's recommendation regarding the 2022 Community Development Award was Grainline Investments, who are behind the upcoming Drift Prairie Brewery. While this is a good project for the community, the New Business Attraction Committee argued that the success of the project is not visible to the community yet, since they are still in the process of renovation and haven't opened yet.

They instead suggested Jamestown Monument, another project that has had a positive impact on the community, but is already completed.

The New Business Attraction Committee voted to recommend awarding the 2022 Community Development Award to Jamestown Monument.

F) Project Updates: Corry provided updates on pending projects.

Adjourn: Adjourned at 12:34 PM. by Nick

Respectfully submitted,

Jamie Czapiewski, Operations Coordinator