



**JSDC Existing Business Outreach Committee Meeting
Tuesday, May 2, 2023
Official Minutes
JSDC Lower-Level Conference Room**

Members Present: Tory Hart, David Steele, Mark Klose, Dwaine Heinrich.

Members Absent: Rod Johnson, Mike Delfs, Casey Henderson.

Staff Present: Corry Shevlin, Connie Ova, Jamie Czapiewski.

Guests: Nicole Stevahn, Charge on Together Daycare

Call to order: 12:00 p.m. by Tory.

Conflict of Interest Declaration: None to declare.

Approval of Minutes: The minutes from the March 7, 2023, meeting were in the One Drive for review.

David made a motion to approve the minutes as shown, Mark seconded the motion and the motion passed unanimously.

Daycare Application for Review: Jamie's memo regarding Charge on Together Daycare Expansion application was in the One Drive for review.

Nicole Stevahn, owner of Charge on Together Daycare was also in attendance and gave an overview of her daycare.

Charge On Together Childcare is a licensed residential group facility that is currently licensed for up to seventeen children. They offer full-time, part-time, drop-in, before and after school, and summer care for children up to the age of thirteen. In addition, they also provide preschool curriculum.

They are requesting the full \$10,000 and would like to use the funds to help remodel the basement area of the in-house daycare. This would allow the creation of another entrance, helping provide more space and separation between the younger and older children. In addition, pull-down fire alarms need to be installed in the basement and on the main level to bring the building up to code.

This remodel is set to open an additional eleven spots in the community for childcare, bringing their total up to twenty-eight.

David made a motion to recommend funding to the Board for Charge on Together Daycare, Dwaine seconded. The motion passed unanimously by voice vote.

Summer Internship Reimbursement Applications for Review: Jamie's memo regarding the Internship Reimbursement Applications for the Summer 2023 Semester was in the One Drive for Review. There was a total of thirteen applications from eleven different employers.

The applications that were rejected were based on Jamie's scoring and discussion from the committee were:

1. Lauren Hible – Orn Family Dentistry, on the grounds that she will still need many more years of schooling for the dental profession, so she does not fit the guideline of being within two years of program completion.
2. Aiden Ash - Buffalo Grill, on the grounds that the position does not fit the student's area of study.
3. Christian Lietz – Shocker Hitch, on the grounds that the position does not fit the student's area of study.
4. Jedrik Truax – Truax Sales, on the grounds that the position does not fit the student's area of study.
5. Annabeth Lint – Dalsted & Ryan, PC, on the grounds that she will not be enrolled in any programs.

The applications that scored high enough, followed the program guidelines, and were remarked favorably upon by the committee were:

1. Colby Vazquez, Marketing & Visitor Experience Intern – Jamestown Tourism
2. Isaac Patzer, Finance Intern – Central Valley Health
3. Paige Oswald, Human Resources Intern – Jamestown Regional Medial Center
4. Xavier Mattice, IT Intern – Unison Bank
5. Gabrielle Kucera, Dental Assistant Intern – Downtown Dental
6. Ezra Belingheri, Accounting Intern – Shocker Hitch
7. Kayla Quintanilla, Manufacturing Engineer Intern – Shocker Hitch
8. Elizabeth Lee, General Coordinator Intern – North Dakota Farmers Union

Dwaine made a motion to recommend funding to the Board the eight discussed internship applications, Mark seconded. The motion passed unanimously by voice vote.

Project Updates: Connie and Corry provided updates of pending projects.

Adjourned: Tory adjourned the meeting at 1:10 p.m.

Respectfully submitted by Jamie Czapiewski, Operations Coordinator